



Royal Thimphu College

CONTINUING EDUCATION (CE) PROGRAMME 2025

STUDY AT ROYAL THIMPHU COLLEGE

“Inspiring Education in Bhutan” is both an aspiration and a description of the education offered at Royal Thimphu College (RTC), Bhutan’s first private college. This aspiration expresses both the vision of the college, to inspire the education sector by setting a worthy example and also describes the aim to provide international quality education at affordable rates. With endorsement from the RUB, RTC introduced a Continuing Education (CE) Evening Programme for working professionals from the Fall Semester of 2013. The first cohort of evening students graduated with Bachelor’s degree in 2017.



The RTC CE Programme is geared to cater to the needs of those working professionals who would like to complete their education in the evenings, after working hours. CE students will take a minimum of 4 years to graduate from the CE programme with a reduced workload per semester.



PROGRAMMES OFFERED

For the 2025-2026 academic year, the following programme will be offered:

- Business Studies:
 - Bachelor of Business Administration (BBA)
 - Bachelor of Commerce (BCom)

It may be noted that the minimum cohort size is 30 candidates for the programme.

ELIGIBILITY CRITERIA

Admission will be offered to those applicants who are highly motivated and committed to completing the programme.

To be considered for admission, an applicant must have a Class XII pass certificate with a minimum aggregate of 50% in the best 4 subjects.

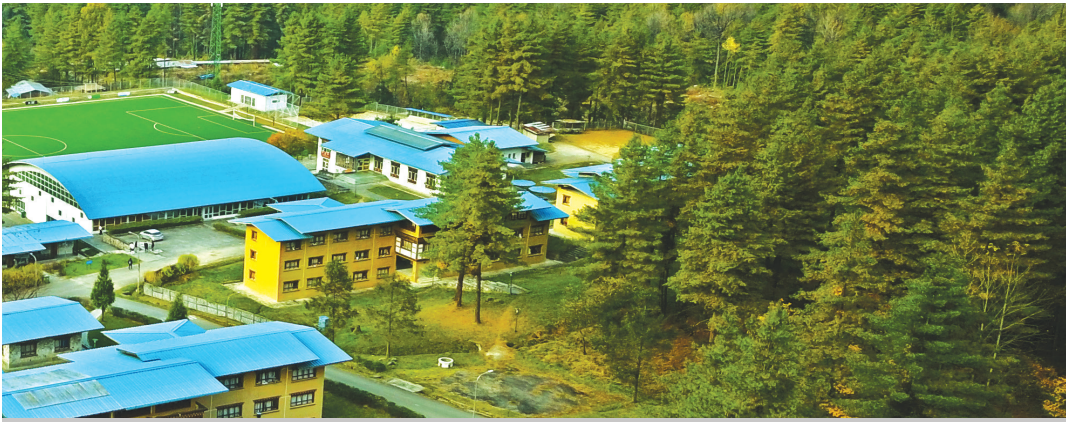
In addition to this, the programme specific criteria is:

Programme	Criteria
Business (BBA & BCom)	Pass in Maths/Business Maths for all streams

Applicants must also fulfill the following additional eligibility criteria:

- Candidates should have three years of work experience and must be employed at the time of application for admission.

Applicants will be required to provide a written commitment to fulfill all the requirements of the programme including attendance and leave from the parent organisation as and when required (such as during the examinations).





TEACHING and LEARNING SCHEDULE

The academic semester for 2025 will start in the last week of July and end in the 1st week of December.

First year

In the first year of enrolment, only 6 modules will be offered, with 3 in each semester. The following table shows the schedule of classes in the first 2 semesters:

Per semester	Mon-Fri	Sat	Total hrs/ week	Total hrs/ Semester
No. of teaching/ contact hours for 3 modules	6 - 8 PM (10 hrs/week)	2 PM – 4 PM (2 hrs)	12	12 hrs x 16 weeks = 192 hrs/semester

Note: Saturdays will also be open for CE candidates to meet their tutors and use the college resources.

Second year onwards

There will be 4 modules offered from the third semester onwards with the following teaching schedule:

Per semester	Mon-Fri	Sat	Total hrs/ week	Total hrs/ Semester
No. of teaching/ contact hours for 4 modules	6 - 8 PM (10 hrs/week)	2 - 8 pm (6 hrs)	16	16 hrs x 16 weeks = 256 hrs/semester



FEE STRUCTURE

The fees are inclusive of all charges such as establishment and capitation fees, registration fees, affiliation fees, normal exam fees, IT/laboratory/library fees, student activities and development fees, books & handouts, etc. However, they do not include personal costs such as stationery, supplies, printing, fees for supplementary exams, and repeats.

Tuition Charges/Semester (Nu.)	1st year	2nd, 3rd & 4th Year
	29,850	39,800

Note: Students should expect annual tuition fee increases in the order of 3 - 6% p.a. while other fee changes will be subject to market conditions.

A one-time refundable security deposit of Nu. 5,000 will be charged and refunded to students upon their departure from the college if there are no outstanding

COMMITMENT REQUIRED

The CE programme at RTC is well-suited for highly motivated individuals with good time management skills and a desire to put in the hard work required to complete a full University degree over four years. Students will be expected to meet the RUB requirements fully equivalent to those for regular day students while maintaining this balance. Typically, the time commitment required may come to 12-16 hours/week spent outside of class on individual study and completing coursework assignments. Strong motivation and commitment will be key to successfully completing the four-year programme.



LEARNERS SUPPORT

The college is committed to providing students with a stimulating and enjoyable experience that promotes individual growth, leadership skills, character development, and academic achievement. Value-added services such as tutoring, career development, and personal counselling are also provided as an integral part of the programme.

Students will have access to the IT labs and the library before and after their classes. They will also be encouraged to use the Virtual Learning Environment (VLE) developed specifically for their needs from anywhere on-campus or off-campus. Students can access reading materials as well as interact with their tutors using the VLE. Faculty advisors will be available for consultations on all academic matters. Coursebooks and required readings will be provided in hardcopy or digital format.



"Pursuing higher studies after a nine-year gap as a Continuing Education student was both challenging and rewarding. The unwavering support and guidance from RTC tutors were invaluable in helping me overcome challenges and achieve my goals. I am truly grateful to RTC for shaping my journey and making this accomplishment possible."

- **Karma**, RCSE Rank 237, Category - FINANCE SERVICES, Graduate of 2024



"A proud RTC graduate of the Bachelor of Commerce in Accounting program. This journey deepened my passion for accounting and equipped me with essential skills for a career in financial analysis or auditing. I am deeply thankful to RTC's excellent faculty and facilities for shaping my growth and future."

Sangay Wangmo Tamang

- RCSE Rank 280, category-FINANCE SERVICES, Graduate of 2024



COLLEGE FACILITIES INCLUDES:

- Wi-Fi coverage over the entire campus around the clock
- Fully equipped IT labs with high-speed internet connections
- A well-stocked library
- On-campus infirmary and health services
- Excellent sporting facilities
- Cafeteria and dining facilities
- Counselling services
- On-campus convenience store
- City bus service between RTC and Thimphu (on a fee-paying basis)
- ATM services



“My education at RTC has boosted my career and personal growth, making me more confident and well-rounded. I encourage everyone to stay curious and embrace lifelong learning—it’s always worth it. Nothing is impossible if you believe in yourself.”

- **Pem Choden Loday**, Graduate of 2023
- Asst. Tax Officer, Regional Revenue and Custom Office, DRC, Thimphu



“Balancing my studies and office duties was challenging, but with a clear purpose, I managed to succeed. RTC enhanced my academic skills and improved my communication, managerial, and public relations abilities through research and presentations.”

- **Lhendup Gyeltshen**, Graduate of 2023
- Claims Manager, (GID), Royal Insurance Corporation of Bhutan Limited



APPLY NOW

Admissions open on a rolling basis.

- Application guidelines are available on the RTC website at www.rtc.bt
 - Apply online by completing the online form available at admission.rtc.bt
- For any further queries on admissions, please send us an email at admission@rtc.bt or call us at 351801/02

P.O Box 1122

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Website  www.rtc.bt

Visit us on Facebook  fb.com/RoyalThimphuCollege